

# GARDNERVILLE TOWN BOARD

## FINAL AGENDA

**October 5, 2004**

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, October 5, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Post Office, Raley's Market, and Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. **ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.**

**NOTICE TO PERSONS WITH DISABILITIES:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**NOTICE RE: NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

- **Call to Order – Pledge of Allegiance-Mike Philips**
- **Approval of the Agenda**
- **Approval of Previous Minutes-September 7, 2004 Regular Board Meeting**
- **Discuss Good News in Gardnerville**
- **Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

### **APPOINTMENTS**

1. Annual Town Board refresher training required by NRS 269 (Unincorporated Towns) in planning and zoning and related activities, presented by Mimi Moss, Douglas County Planning Manager (approx 20 minutes).
2. Annual Town Board refresher training required by NRS 269 (Unincorporated Towns) in Open Meeting Law, presented by Bob Morris, Chief Deputy District Attorney for Douglas County (approx 15 minutes).

### **CONSENT CALENDAR**

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

- **Motion to approve consent calendar.**

### **TOWN DEPARTMENTS**

3. Approve Health and Sanitation Monthly Report
4. Approve Public Works Monthly Report
5. Approve Parks Department Monthly Report
6. Approve a Town application for a street closure of US 395 between Waterloo and the Minden/Gardnerville Town limit on December 4, 2004 for the Parade of Lights, and waive the Town application fee.

### **CORRESPONDENCE**

7. Correspondence received by Town.

**TOWN MANAGER**

8. Approve Claims for August 2004
9. Approve budget transfers
10. Approve updated recommended tree list.

**TOWN BOARD**

11. Approve Board members attending the car show at Heritage Park to act on the Town's behalf as contest judges.

**ADMINISTRATIVE AGENDA**

**IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT**

**TOWN BOARD**

12. Discussion and possible action on an inter-agency agreement with the Town of Minden ratifying the mutual understanding of the future northerly Gardnerville Town boundary as Zerolene Road (approx 10 minutes).

**TOWN ENGINEER**

13. Update on Town projects (approx 5 minutes).

**TOWN MAINTENANCE FOREMAN**

14. Monthly Report of Activities-verbal (approx 5 minutes).

**TOWN MANAGER**

15. Town Manager's Monthly Report and update of projects (approx 5 minutes)
16. Discussion and possible action on street lighting standards and maintenance (approx 10 minutes).
17. Discussion and possible action on an update of the Main Street Lighting Phase II project (approx 5 minutes).
18. Discussion and possible action on approval of Records Management and Town Website Privacy policies (approx 10 minutes).
19. Discussion and possible action on an update of the Town Operations Manual (approx 10 minutes).

**Next Regular Town Board Meeting November 2, 2004**

**Car Show-Heritage Park-Saturday October 9 10:00 am to 5:00 pm**

**Nevada League of Cities and Municipalities Annual Conference October 13-16**